

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **December 6, 2018** was called to order by Board Member Chuck Hafner, Chair, at 12:30 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Board Member Chuck Hafner, Chair
Councilmember Breean Beggs, Vice Chair
Commissioner Josh Kerns (*arrived at 1:08 p.m.*)
Commissioner Mary Kuney (*arrived at 1:04 p.m.*)
Councilmember Kate Burke
Councilmember Karen Stratton
Councilmember Ben Wick
Councilmember Linda Thompson
Mayor Kevin Freeman (*arrived at 12:38 p.m.*)
Board Member Donald Condon, MD
Board Member Andrea Frostad

ABSENT

Commissioner Al French

CITIZEN INPUT

- Jacklyn Gallion, Spokane Valley, WA – Spoke about school exclusions, the right to petition exclusions and activities of the health district.
- Chris Eiffert, Green Acres, WA – Thanked the health district staff for their work.
- Carol Allen, Spokane Valley, WA – Thanked the Board of Health (BOH) and the health district for keeping the community safe by providing immunizations and other services.
- Krisztian Magori, Spokane County, WA – Spoke on his research, as an assistant professor of biostatistics at the Department of Biology at Eastern Washington University, about the effects of school exclusions and exclusion policies noting exclusion policies are an effective public health intervention to controlling infectious diseases in school settings.
- Dary VanDesun, Liberty Lake, WA – Spoke on vaccinations and requested officials consider providing influenza shots to the homeless at Camp Hope currently at city hall.
- Bill Lockwood, Spokane, WA – Spoke on his work at CHAS and the importance of evidence-based medicine and vaccinations.

CHAIR REPORT – Board Member Hafner

A BOH Transition Committee update was reviewed by the Board.

The Board recognized Torney Smith for his years of service to the health district and public health.

AGENCY REPORT – Mike Riley, Interim Administrator

Community & Family Services will transition eight family resource coordinators to the community by June 30.

Treatment Services Director, Misty Challinor, was introduced to the Board.

Veterans Services will be vacating the building on January 30.

Due to the growth of Treatment Services, a shelter is being built on the West lawn for clients who are waiting for services during inclement weather.

HEALTH OFFICER REPORT – Robert Lutz, MD, MPH

The Board reviewed a handout regarding exclusion processes. The SRHD attorney recommended providing guidelines for parents in the event of school exclusions. Councilmember Beggs also recommended a packet for parents outlining the process regarding school exclusions.

LEGISLATIVE UPDATE – Linda Graham, Health Policy Specialist

There was no report.

COMPTROLLER REPORT – Mike Riley, Interim Administrator

There was no report.

CONSENT AGENDA

Consists of items considered routine which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: October 25, 2018
2019 Vouchers paid: October 1 – 31, 2018

Voucher Numbers: #248116 - #248447	\$ 1,747,389.91
Payroll Warrants: #1023511- #1023514	
Advice Numbers: #DD47582 - #DD47831	\$843,287.74
Payroll Warrants: #1025091- #1025098 #2872	
Advice Numbers: #DD47832 - #DD48079	\$822,674.11
TOTAL	\$1,665,961.85

Motion: To approve the consent agenda including meeting minutes and vouchers as presented.

Motion/Second: Freeman/Stratton

Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 1:31 p.m. for five minutes for an executive session pursuant to RCW §42.30.110(1)(i). At 1:36 p.m., SRHD Attorney, Michelle Fossum, requested an additional five minutes and at 1:41 p.m. requested another five minutes.

MEETING RECONVENED

The meeting reconvened at 1:46 p.m. No action was taken.

ACTION ITEMS

Motion: To approve the change in title of the SRHD Administrator to SRHD Administrative Officer and approval of the SRHD Administrative Officer job description and job classification.

Motion/Second: Hafner/Freeman

Approved: Unanimously

Motion: Approval for the Board of Health Transition Committee to hire a recruitment firm to recruit candidates for the SRHD Administrative Officer position.

Motion/Second: Kuney/Beggs

Approved: Unanimously

Motion: Approval for the Board of Health Transition Committee to request and accept grant funds to be used to hire a recruitment firm.

Motion/Second: Kuney/Burke

Approved: Unanimously

Motion: Resolution #18-08 (1) Authorizing staff to execute a memorandum of agreement with PTE Local 17 for calendar year 2019 providing for a 2.9% cost of living adjustment (COLA) and an increase in medical premium contribution rates for SRHD employees who are members of that union and (2) providing a similar benefit to all SRHD non-union employees.

Motion/Second: Freeman/Thompson

Approved: Unanimously

Motion: Resolution #18-09 (1) Approving updated classification specifications, salary structure and employee compensation based on the Segal Waters Consulting Compensation Project recommendations for (a) SRHD non-union employees and (b) for PTE Local 17 (pending PTE Local 17 approval) and (2) authorizing the district to maintain current budget authority into 2019.

Motion/Second: Freeman/Thompson

Approve: Unanimously

Motion: Resolution #18-10 Adopting a Spokane Regional Health District Board of Health legislative agenda for the 2019 State of Washington legislative session.

Motion/Second: Beggs/Wick

Approved: Unanimously

Public health legislative day is March 6 for those interested in attending and the Board will receive legislative talking points.

Motion: To approve nomination of Councilmember Breean Beggs as 2019 Board of Health Chair.

Motion/Second: Freeman/Stratton

Approved: Unanimously

Motion: To approve nomination of Councilmember Ben Wick as 2019 Board of Health Vice Chair.

Motion/Second: Freeman/Kuney

Approved: Unanimously

REPORTS

There were no reports.

BOARD MEMBER CHECK IN

Councilmember Thompson is a member of the Spokane Regional Opioid Task Force Steering Committee that is seeking twelve community sectors on the task force.

Councilmember Thompson attended a High Intensity Drug Trafficking Area (HIDTA) and Drug-Free Communities Coalition meeting on Tuesday where health of individuals was a topic of conversation.

After a three-month shortage, the City of Spokane is increasing shelter beds for the homeless.

Councilmember Beggs requested the health district define and present the top five to seven interventions for substance abuse and suicide prevention in the area.

Councilmember Stratton shared that Salem Lutheran Church on Broadway will open 60 beds for the homeless on Friday.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on January 31, 2019.

ADJOURNMENT

There being no further business before the Board the meeting was adjourned at 2:32 p.m.

APPROVED: Brian Briggs Chair Date: 1/31/2019
Board Member Name and Title

[Signature]
Recording Secretary