

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **December 4, 2014** was called to order by Council Member Chuck Hafner, Chair, at 12:30p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Councilmember Chuck Hafner, Chair
Mayor Kevin Freeman, Vice Chair
Commissioner Shelly O'Quinn
Council Member Mike Fagan (departed at 1:31pm)
Council Member Jon Snyder
Councilmember Amber Waldref
Board Member Keith Baldwin, MHA
Board Member Susan Norwood, EdD, RN

ABSENT

Board Member Bob Lutz, MD, MPH
Council Member Ed Pace
Commissioner Al French
Commissioner Todd Mielke

CITIZEN INPUT

- Catherine Isabel, Spokane, WA – Spoke on idling automobile exhaust fumes and noise issues in Spokane. A letter was written to the health officer with no response. A copy of the letter was distributed to Board of Health (BOH) members.

CHAIR REPORT – Council Member Chuck Hafner

Spokane Regional Health District (SRHD) staff were thanked for their efforts in preparing for possible Ebola outbreaks.

Mayor Freeman was reappointed to the BOH as the small cities representative.

Linda Graham, Health Policy Specialist, updated the BOH on the strategic planning process. A draft has been completed and the workgroup will meet next week to finalize it and send a recommendation to SRHD Executive Management. The final draft will be presented to BOH in January.

Board Member Baldwin updated the BOH on the Governance committee work. The Education committee will help instruct the Board on outcomes of the Governance committee. The Governance committee will meet quarterly in 2015 to determine if goals are being met.

HEALTH OFFICER REPORT – Joel McCullough, MD, MPH, MS

Ebola Update

The outbreak is centered in the countries of Guinea, Liberia and Sierra Leone. There are over 17,000 cases and 6,000 deaths. The outbreak has been slowing in Guinea and Liberia, but transmission remains intense in Sierra Leone. There are two countries with localized transmission: United States with four cases and Mali with eight cases and six deaths. All returning travelers from outbreak countries are identified and monitored in their local communities for 21 days.

A notice was sent to the Board that SRHD had activated its Incident Command System to assist in communication and coordination of activities in the community. The group has now decreased meetings to every other week.

There are 16 civilian and 16 military individuals being monitored mostly on the west side of the state. There are no individuals being monitored in Spokane County. There are 35 Ebola treatment centers designated by the Centers for Disease Control (CDC) to provide comprehensive care to individuals diagnosed with Ebola. There are none currently in Washington State; however, Washington State has identified eight hospitals that will be Ebola ready. The CDC will provide technical assistance to Sacred Heart Medical Center (SHMC) in their preparations efforts. Dr. McCullough will participate in those meetings.

Transportation Project

The report included in the BOH packet was created by SRHD's Data Center in partnership with the Healthy Communities program to highlight the connection between transportation and health. SRHD will use the report to educate decision makers and residents on the health benefits of multi-modal transportation infrastructure. In spring of 2015, they will partner with the Inland Empire section of the planning association and host a local conference on health and transportation. This conference is a follow up to the transportation symposium held in 2013.

Council Member Hafner requested that agenda item 8C be considered before the Board next due to Council Member Fagan's need to leave the meeting early.

ACTION ITEM 8C

Resolution #14-08 Authorizing a 2.1% cost of living adjustment (COLA) for all SRHD employees other than the health officer and a 6% increase in medical premium contribution rates for all SRHD employees for calendar year 2015.

Barb Lorang, Human Resources Program Manager, presented the resolution. The BOH defined parameters for cost of living adjustments (COLA) and increased contribution benefit rates. Negotiations were concluded in October and the unions approved the agreement in November.

Board Member Baldwin made a motion to approve the resolution. Council Member Fagan seconded the motion.

Commissioner O'Quinn stated for the record that she would not be able to vote yes on the resolution because Spokane County provides funding to SRHD and has been unable to provide a COLA to Spokane County employees for five years.

Motion: To approve Resolution #14-08 authorizing a 2.1% cost of living adjustment (COLA) for all SRHD employees other than the health officer and a 6% increase in medical premium contribution rates for all SRHD employees for calendar year 2015.

Motion/Second: Baldwin/Fagan

Approved: 7 Yes/ 1 No (O'Quinn)

Council Member Hafner recommended Council Member Waldref request a separate motion to approve a COLA for the health officer. Council Member Waldref requested another board member make the request. Council Member Snyder made a motion to approve a 2.1% COLA for the health officer. Board Member Norwood seconded the motion.

Council Member Fagan requested an executive session to review prior conversations pertaining to the health officer evaluation.

EXECUTIVE SESSION

Council Member Hafner announced an executive session pursuant to RCW §42.30.110(1)(g) at 1:05pm for 15 minutes.

MEETING RECONVENED

Council Member Hafner reconvened the meeting at 1:20pm.

CONTINUATION OF ACTION ITEM 8C

Council Member Snyder withdrew his motion. Board Member Norwood seconded the withdrawal.

Council Member Snyder made a motion that the health officer compensation be reconsidered at the January meeting. Commissioner O'Quinn seconded the motion.

Council Member Fagan requested a clarification to language in the motion. Board Member Snyder clarified the potential COLA and potential merit increase would be considered at the January meeting. Commissioner O'Quinn seconded the motion.

Motion: To consider the potential COLA and potential merit increase for the Spokane Regional Health District Health Officer at the January 2015 meeting.

Motion/Second: Snyder/O'Quinn

Approved: Unanimously

LEGISLATIVE REPORT – Linda Graham

Linda Graham, Health Policy Specialist, presented the draft legislative agenda.

Motion: To remove the transportation revenue package from the budget priorities of the legislative agenda.

Motion/Second: Snyder/O'Quinn

Approved: Unanimously

Recreational marijuana and public health assistance account will remain a priority for budgeting.

Motion: To accept the top level list of legislative priorities presented and add the mid-level dental provider issue and discuss the last two legislative priorities.

Motion/Second: Snyder/O'Quinn

Approved: Unanimously

Motion: To include the Tobacco Omnibus legislation and eliminate the sentence requesting a raise to the minimum age for tobacco purchase.

Motion/Second: Snyder/Waldref

Approved: Unanimously

Board Member Baldwin requested the Board receive education on other age-related restrictions when discussing the Tobacco Omnibus legislation.

Motion: To change the sick and safe leave language to support legislation that would encourage employers to provide paid employee leave for employees with the remaining language staying as written.

Motion/Second: Snyder/Waldref

Approved: 4 Yes/3No (Freeman/Hafner/O'Quinn)

Council Member Snyder and Linda Graham will work together to share research on the sick and safe leave with the Board.

CONSENT AGENDA

Consists of items considered routine which are approved as a group. Any member of the board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: October 30, 2014

2014 Vouchers paid: October 1-31, 2014

Voucher Numbers:	#235233 - #235487 & EFT B&OSEPT2014		\$ 617,468.57
Payroll Warrants:	#861408 - #861430	Advice Numbers: #DD27434 - #DD27614	624,710.81
Payroll Warrants:	#863016 - #8863042 -		
	#858395 - #858403	Advice Numbers: #DD27615 - #DD27795	602,904.98
		TOTAL	\$1,845,084.36

Motion: To approve the consent agenda including meeting minutes and vouchers as presented.

Motion/Second: Freeman/Norwood

Approved: Unanimously

ACTION ITEMS

2015 Chair Election

Nominations for 2015 BOH Chair were made at the October meeting.

Motion: To elect Council Member Hafner as the 2015 Board of Health Chair.

Motion/Second: Snyder/O'Quinn

Approved: Unanimously

2015 Vice Chair Election

Commissioners O'Quinn nominated Mayor Freeman as the 2015 BOH Vice Chair. Council Member Waldref seconded the motion.

Motion: To elect Mayor Freeman as the 2015 Board of Health Vice Chair

Motion/Second: O'Quinn/Waldref

Approved: Unanimously

REPORTS

Public Health Emergency Preparedness and Response – Susan Sjoberg

Susan Sjoberg, Public Health Emergency Preparedness and Response Program Manager, presented an overview of the emergency response plan for SRHD. The Centers for Disease Control (CDC) and Healthcare Preparedness Program (HHP) have established 15 public health emergency response capabilities for agencies to achieve. Those capabilities are in five main areas: 1) medical surge coordination; 2) communications; 3) mass vaccination and dispensing; 4) emergency operations; 5) and disease surveillance, investigation and testing.

SRHD has one emergency response plan with multiple hazard specific appendices. By combining the one emergency response plan into an all-hazards approach, the agency has been able to focus on additional plans that help detail operations. SRHD primarily responds to communicable disease events (i.e., Ebola, SARS), medical surge events, mass casualty or fatality events, and mass care.

The role of the Board of Health in SRHD emergency response is to participate in drills and exercises, the release of emergency funds to support efforts, support of the health officer's decisions in disease

mitigation actions, and communication to constituents. Additionally, the BOH may help efforts by supporting the Emergency Management Policy Group and Emergency Management Operations Group community groups.

BOARD MEMBER CHECK IN

BOH Leadership Roles – Council Member Snyder

Council Member Snyder thanked Mayor Freeman and Council Member Hafner for taking leadership roles on the BOH.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on January 29, 2014.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:18 p.m.

APPROVED: Charlene E. Hahn, Clerk
Board Member Name and Title

Date: 2/26/15

C. P. J.
Recording Secretary

