

BEFORE THE BOARD OF HEALTH
SPOKANE REGIONAL HEALTH DISTRICT

RESOLUTION #15-11

RE: AUTHORIZING (1) PRO RATA CREDIT ON 2016 FOOD PROGRAM PERMIT FEES DUE TO SURPLUS REVENUE AND (2) AUTHORIZING PRO RATA CREDIT ON FUTURE FOOD PROGRAM PERMIT FEES IN THE EVENT REVENUES IN EXCESS OF FULL COST RECOVERY.

WHEREAS, the Board of Health of Spokane Regional Health District is required to establish the fee schedule for issuing or renewing licenses or permits pursuant to RCW 70.05.060; and

WHEREAS, fees charged by Spokane Regional Health District may not exceed full cost recovery; and

WHEREAS, revenues collected by the SRHD Food Program in 2013 and 2014 exceeded the expenses of the program primarily as the result of unforeseeable changes in personnel in the amount of \$146,885.38; and

WHEREAS, there is currently no established procedures to address revenues in excess of full cost recovery in the SRHD Food Program; and

WHEREAS, the Board of Health has approved a Temporary Food Establishment Pilot Program that is anticipated to be less than full cost recovery in Resolution #15-09; and

WHEREAS, the Board of Health has approved the dedication of \$25,000 of the Food Program excess revenue to be used to offset the estimated losses resulting from the TFE pilot program in Resolution #15-09 for 2016 and 2017 for a total sum of \$25,000.00; and

WHEREAS, the Health Officer for SRHD recommends returning the remaining excess revenue in the Food Program of \$121,885.38 to the 2016 permittees who held either (1) a valid annual Food Establishment permit in 2015 and is renewing the permit in 2016 or (2) held a TFE permit in 2015 and a TFE permit in 2016, on a pro rata basis in the form of a one-time credit on the establishment's annual invoice for permit fee; and

WHEREAS, the Health Officer for SRHD recommends returning future revenues in excess of full cost recovery in the Food Program in the form of pro rata credits on the following years' Food Program permit invoices;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Health for Spokane Regional Health District does hereby authorize returning the remaining excess revenue in the Food Program of \$121,885.38 to the 2016 permittees on a pro rata basis in the form of a one-time credit on the establishment's annual invoice; and

BE IT FURTHER RESOLVED that future revenues received by the SRHD Food Program in excess of full cost recovery, if any, be returned in the form of a pro rata credit on the next years' Food Program invoices to permit holders, when the excess revenues exceed \$25,000.

Signed this 3rd day of December, 2015 in Spokane, Washington.

SPOKANE REGIONAL HEALTH DISTRICT
BOARD OF HEALTH



Board Member



Board Member



Board Member




Board Member



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Board Member



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